



## Person Specification

Job Title

**Activities Coordinator (Climbing Instructor)**

### Qualifications



#### Essential

1. To have 1 or working towards a qualification such as Archery GB, Climbing wall or Rock climbing instructor, Bushcraft or completed an apprenticeship	A/I
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#### Desirable

2. Climbing wall or Development Instructor	A/I
3. Experience of working with additional needs groups, including wheelchair users	A/I
4. Other relevant NGB outdoor activity courses such as Archery	A/I
5. Valid First Aid certificate from a minimum of a 2 day course, suitable for operating in an outdoor environment	A/I
6. Mini Bus Training (MIDAS)	A/I

### Key skills

#### Essential

7. Public speaking – confident when speaking to large groups	I
8. Competent IT skills	A/I
9. Excellent communicator with confident face to face skills	A/I
10. Be highly organised with excellent attention to detail	A/I
11. Experience in general maintenance	A/I
12. Have experience and ability to perform under pressure and meet deadlines	A/I
13. Experience in working independently and initiative	A/I

#### Desirable

14. Risk Assessment skills	A/I
15. Administration experience	A/I

### Experience

#### Essential

16. Demonstratable experience of delivering activities	A/I
17. Previous experience in a customer service role	A/I
18. Experience of working with groups	A/I

#### Desirable

19. Previous experience working on an National Citizen Service, Holiday And Food, Public, youth groups, schools/SEND schools, corporate	A/I
20. Experience of working with young people and adults with additional needs in an outdoor setting	A/I

### Other personal requirements

#### Essential

21. Enthusiastic, energetic, passionate individual when working with young people and adults	A/I
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### ✓ How we intend to assess your match with our person specification

A Application Form

C Assessment Centre

I Interview