



# Person Specification

Job Title

**Housekeeper**

## Qualifications



### Essential

- Vocational qualification in Domestic Services

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## Qualifications

### Desirable

- Safety Compliance
- COSHH
- First Aid
- Moving & Handling
- Basic Food Hygiene

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## Experience

### Essential

- Experience in Domestic Services

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## Knowledge / Skills

### Essential

- Basic Health & Safety knowledge
- Good level of written communication
- Basic IT Skills
- Time management
- Able to provide constructive feedback
- Safe moving & handling procedures
- Able to work as part of a large team

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## Knowledge / Skills

### Desirable

- An appreciation of the communication needs of people with disabilities/learning difficulties.
- Ability to act as a Mentor to people with disabilities/learning difficulties on work experience

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## Other personal requirements

### Essential

- Approachable and helpful
- Able to effectively manage a varied and sizeable workload
- Be prepared to work flexibly to fulfil the duties and responsibilities of the post for both core business functions in accordance with the needs of the College

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### ✓ How we intend to assess your match with our person specification

A Application Form

C Assessment Centre I Interview